



BA-PHALABORWA MUNICIPALITY
MEMORANDUM
- BUDGET AND TREASURY _

TO : Prospective Service Provider
FROM : SCM /STORES
DATE : 23/05/2024
ENQUIRIES : STORES
TELEPHONE : 015 780 6361/62
REF : REQ5376

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **31/05/2024 at 12H00**

QUANTITY	Description	PRICE/UNIT (Inc. VAT)	DELIVERY PERIOD
35	Office blinds		
	See attached for detailed specification		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Tax Clearance Pin
- A service provider be registered with central supplier database (CSD)
- Registered with CIPRO (CK 1 or 2 document)
- Completed MBD4 (Declaration of Interest) Form
- Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for SPECIFIC POINTS SYSTEM)
20 is further evaluated as: 20 for 100% Black owned; 18 for at least 51% Black owned; and 14 for Less than 51% Black owned

Fill in and Return the Declaration of Interest Form.

NO	OFFICE	QUANTITY	MEASUREMENT
1.	HR	02	1.10x1.510
2.	WHITE HOUSE	02	2.8X1.4 2.35X1.4
3.	TRAFFIC	01	1.250X1.950
4.	MAMONAL PRESCILE	01	1.510X930
5.	MAMONAL PRESCILE	02	1.510X930
6.	TS5 PMU MANAGER	01	2.160X1.20
7.	BTO	02	1.230X1.670
8.	TS4	02	2MX1.220
9.	TECHNICAL	02	2MX1.25 1.510X1.250
10.	LICENSING	01	1.190X1.450
11.	SPEAKER'S OFFICE	07	1.680X1.110 1.230X1.670 1MX1.480 1.470X1.200
12.	TECHNICAL	02	2.16X1.20
13.	BTO	02	1.230X1.670
14.	CORPORATE	02	1.10X1.510
15.	WORKSHOP	02	2.440X1.820 4Mx1.200
16	WORKSHOP	02	1.250X1.950 1.510X930
17.	HR	02	1.510X265